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14 May 1963

MEMORANDUM OF UNDERSTANDING

1. Purpose: To establish the fundamental principles which will govern the relationship between Technical Services Division and Special Operations Division as related to the Agency's [redacted] research and development, testing, stocking and operational program. 25X1C

2. Requirements: Requirements for research and development in the [redacted] may originate in any of the Area Divisions, the Technical Requirements Board, SOD/[redacted] or TSD. However, all such requirements shall be referred to Chief/SOD for coordination, validation and assignment of priority. 25X1C 25X1C

3. Research and Development: R&D in the [redacted] field shall be the responsibility of TSD/R&D. The latter shall keep appropriate SOD personnel informed as to each project's status. 25X1C

4. Engineering Models: The normal first hardware product of an R&D project suitable for review and testing is the engineering model. At such time as the engineering model is available, TSD/[redacted] shall brief and demonstrate the item to SOD personnel and solicit their comments and recommendations. SOD will be provided with engineering model analysis data prepared by TSD/Equipment.

5. Prototypes: The recommendations of the engineering model test report will, as far as possible, be incorporated in the next R&D phase which will result in the fabrication of at least one prototype model as well as suitable drawings and specifications. TSD/Equipment will conduct a prototype test program based on a test agenda arrived at jointly between TSD and SOD. TSD will be responsible for these tests with SOD participating or being kept informed of test results.

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6. Product Engineering: If the prototype item requires major changes or if a pilot production run is required to establish a production design and techniques, an additional phase of product development will be undertaken by TSD. This phase will also include the preparation of specifications and drawings necessary for subsequent quantity procurement actions, however any subsequent operational suitability testing will be the responsibility of SOD.

7. Production: TSD shall furnish SOD with appropriate specifications and drawings. SOD shall be responsible for determining the quantity requirements and that the items meet the Agency need. Further procurement actions, establishment of stock levels, stocking and withdrawals from stock will be a matter of concern between SOD and the Office of Logistics.

25X1A [redacted]

Chief
Technical Services Division

[redacted] 25X1A

Major General, USA
Chief, Special Operations Division

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